

# Letter of Support Request Form

Thank you for contacting my office for a Letter of Support for the federal funding opportunity your organization is pursuing. To ensure that you promptly receive a letter from my office, Please provide the information requested below at least **1** week before your deadline.

**Organization Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Date of Request (MM/DD/YY):** \_\_\_\_\_

**Point of Contact:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Are you a public institution, 501(c)(3) non-profit organization, or state/local government agency/departament? If so, which one?** \_\_\_\_\_

**Grant information:** (You can complete the following section or provide my office with a detailed LOS sample attached).

**Name of Funding Agency:** \_\_\_\_\_ **Amount Requested:** \_\_\_\_\_

**Name of Grant:** \_\_\_\_\_

**Grant ID:** \_\_\_\_\_ **Letter Deadline (MM/DD/YY):** \_\_\_\_\_

**Name of Proposal:** \_\_\_\_\_

**Has the project been previously funded?** \_\_\_\_\_

**Brief description of proposal:**



*Congresswoman*

**VERONICA ESCOBAR**

*Texas' 16th Congressional District*